

**COUNCIL AGENDA COMMITTEE**  
**Monday, January 22, 2018**

CAC convened at 8:03 a.m.

Present: Mayor Jones, Mayor Pro Tem Brockett, Council Member Morzel, City Manager Brautigam, City Attorney Carr, Deputy City Attorney Gehr, Deputy City Manager Ange, City Clerk Beck, Assistant to the City Manager Burnette, and Administrative Specialist III Marshall.

**1. Study Session Review – Tuesday, January 23, 6 p.m.**

*Chambers set up: Regular Study Session Format*

- 6-6:15 p.m. Council Review of Proposed Election Working Group Members  
*The deadline for applying was 5 p.m. on January 19. The memo will be added to the study session packet, sent to Hotline, emailed to council members and posted to the council webpage.*
- 6:15-6:45 p.m. Update on Boulder shelter for the Homeless Management Plan and Sheltering Policies and Procedures
- 6:45-9:30 p.m. Housing Advisory Board  
*Kurt Firnhaber, Deputy Director for Housing, joined the meeting.*

**2. CAC Scheduling Items**

- A. Items from Staff
- B. Items from Mayor and Members of Council  
*RCAB appointment of Sam Weaver approved for February 6*
- C. Items from Boards and Commissions  
*The three days of board and commission interviews will be taped and made available to council members who cannot attend*

**3. Information Packet and Calendar Review**

- A. Information Packet – January 18, 2017
- 2016 Community Greenhouse Gas Inventory
    - The community 2016 emissions and reductions achieved
    - Emissions per capita and per economic metrics
    - Progress toward goals
  - Update on Land Use Code Change Priority List
    - Summary of potential Land Use Code Change items with input from Planning Board on Jan. 4
    - Relates to the council’s planning work plan discussion, in preparation for the retreat
- B. Study Sessions
- **February 13**  
[6-9 PM Public Participation IAP2 Training](#)

- February 27

6-7:30 PM Staff seeks Council direction on what tools to pursue to encourage more affordable housing (e.g., fee waivers, expedited review), further input on community engagement approaches for affordable housing projects and how to better align affordable housing funding decisions with the city's development review process

7:30-9 PM Provide direction on the drafting of an ordinance for incremental changes to city regulations that encourage the creation of new Accessory Dwelling Units (ADUs) while addressing potential neighborhood impacts

### C. Meetings

- January 30 lunch with Boulder County Commissioners  
Focus on successful collaborations with the county, to include: climate change lawsuit, marijuana changes, etc. Jane will work with Carl on an agenda for this meeting.
  - Update regarding coordination for the Iris-Broadway/Alpine-Balsam planning  
Staff will be present to provide additional information.
  - Potential Library District  
CAC requested that the Library Director David Farnan be present.  
Council Member Morzel requested information on the contribution Boulder County will make to the library district and to have a better understanding of the city's assets.
  - Retreat update and identified priorities  
Mayor Jones will provide this update.
  - Update on Regional Housing Strategy
  - Homeless Issues  
Director of Human Services Karen Rahn and Robin Bohannon will be present.
  - ADD Zero Waste Action Plan to include: C&D facility and compost facility
- February 6 lunch with University of Colorado Chancellor and Cabinet  
Hosted by the city from 11:30-1. CU wants to discuss council priorities and diversity.  
CAC requested that an update on the conference center be added to the agenda.

POST-MEETING NOTE: Staff will gather information for CAC about the Dean of Arts & Sciences April celebration.

- February 6 City Council Meeting – Updated
  - Public Hearing order was changed
  - Title for Parks & Recreation Nod of Five item was updated
  - Appointment of Council Member Weaver to RCAB was added

POST-MEETING UPDATE: Jamie Harkins currently attends these meetings on behalf of the city. She will consult with the City Attorney’s Office to determine whether she can continue to do so as she is now a council member for the City of Lafayette.

1.	Call to Order and Roll Call	
A.	Boulder Valley School District Presentation on Capital Bond Improvements	15 min
2.	Open Comment	
3.	Consent Agenda	
A.	<a href="#">Study Session Summary on 1/23 Consideration of Housing Advisory Board</a>	
B.	<a href="#">Introduction, first reading and consideration of a motion to order published by title only Ordinance XX, creating a Chautauqua Access Management Plan by amending Chapters 2-2, 4-20, 4-24, 7-6 and Title 4, B.R.C. 1981, related to the establishment of a parking management area, related fees, and setting forth related details</a>	
C.	<a href="#">Consideration of a motion to accept Study Session Summary on 1/9 Central Broadway Planning Projects: Alpine Balsam Area Plan Study Session (included in final packet)</a>	
D.	<a href="#">1st Reading of Special Budget Supplemental Community, Culture, and Safety Tax, Municipalization Tax, and Sugar Sweetened Beverage Tax</a>	
E.	<a href="#">Boulder County Transportation Improvement Program Forum Agreement</a>	
F.	<a href="#">Approval of Settlement Agreement</a>	
4.	Call-Up Check-In	
5.	Public Hearings	
A.	<a href="#">Second reading, and consideration of a motion to adopt an Ordinance 8233 amending Title 3 “Revenue and Taxation” to move general provisions throughout Title 3 to a new Chapter 3-17 “General Provisions for Tax Compliance” and deleting duplicate sections in other chapters of Title 3, and adding a new Chapter 3-18 “General Revenue Provisions” to apply to all taxes imposed in Title 3, and delete sections from Title 3 and Chapter 6-14 that have been moved to new Chapters 3-17 and 3-18; and setting forth related details.</a>	10 min
B.	<a href="#">2nd reading, and consideration of a motion to adopt Ordinance 8232 amending Chapter 3-1 “Definitions” to adopt standard definitions for sales and use tax, and conforming amendments, amending Chapter 3-2 “Sales and Use Tax” of the B.R.C. 1981, amending Chapter 3-4 “Exempt Transactions” of the B.R.C. 1981; and setting forth related details.</a>	20 min
C.	<a href="#">PRELIM Second Reading Special Ordinance for 2180 Violet Ave., Annexation Agreement Amendments for 2180 Violet Ave., 2100 Violet Ave., 1917 Upland Ave. and 2145 Upland Ave</a>	90 min
6.	Matters from the City Manager	
A.	<a href="#">Request from Boulder Parks and Recreation for a “Nod of Five” to allow submittal of a Site Review Amendment application including a request for height modification at the Boulder Reservoir</a>	10 min
B.	<a href="#">PRELIM-Update and Check-In on Cooperative Housing Ordinance Implementation</a>	60 min
C.	<a href="#">PRELIM - Update on Community, Culture and Safety Tax Implementation and Consideration of Nonprofit Funding Agreements</a>	30 min
7.	Matters from the City Attorney	
8.	Matters from Mayor and Members of Council	
A.	<a href="#">Consideration of a motion to appoint Council Member Weaver as the Resource Conservation Advisory Board (RCAB) Representative</a>	5 min
9.	Comment on Motions Made Under Matters	
10.	Decisions on Motions	
11.	Debrief	
12.	Adjournment	

5 Hours

- February 20 City Council Meeting – Updated
  - Public Hearing order was changed
  - Title for 2<sup>nd</sup> Reading of budget supplemental was updated
  - CAMP time increased to 30 minutes
  - General Fund Capital Prioritization item moved to April 3

1. Call to Order and Roll Call
2. Open Comment
3. Consent Agenda
  - A. [PRELIM - Introduction, first reading and consideration of a motion to adopt Emergency Ordinance adopting Supplement 134, which codifies previously adopted Ordinances 8192, 8201, 8207, 8209, a Council Procedure revision, and other miscellaneous corrections and amendments, as an amendment to the Boulder Revised Code, 1981](#)
  - B. [Public Participation Training IAP2 Summary](#)
4. Call-Up Check-In
5. Public Hearings
  - A. [Conveyance of a private waterline easement over a portion of the 42-acre Swartz Open Space Property, pursuant to the disposal procedures of Article XII, Section 177, of the Boulder City Charter, in conjunction with the city's acquisition of the 49-acre Ryan & Rosenblatt Property for Open Space and Mountain Parks purposes](#) 15 min
  - B. [Second reading, and consideration of \(1\) a motion to adopt and order published by title only Ordinance XX, creating a Chautauqua Access Management Plan Program Extension by amending Chapters 2-2, 4-20, 4-24, 7-6 and Title 4, B.R.C. 1981, related to the establishment of a parking management area, related fees, and setting forth related details and \(2\) a motion to approve a program extension.](#) 30 min
  - C. [PLACEHOLDER for potential Energy Future item](#) 120 min
  - D. [2nd Reading of Special Budget Supplemental Community, Culture, and Safety Tax, Municipalization Tax, and Sugar Sweetened Beverage Tax](#) 30 min
  - E. [PRELIM - Consideration of a motion to authorize the city manager to enter into agreements with Public Service Company of Colorado d/b/a Xcel energy providing for permanent property rights for Xcel facilities in Boulder, necessary to serve Xcel's customers after the municipal electric utility begins operating and to provide for city payment of Xcel's costs associated with the creation of the municipal electric utility.](#) 60 min
6. Matters from the City Manager
  - A. [PLACEHOLDER for Hogan Pancost Item](#) 30 min?
  - B. [PLACEHOLDER for City Manager Report from Retreat](#) 15 min
  - C. [PRELIM - Consideration of a motion to approve the acquisition of the 22 acre property known as Hogan Pancost.](#) 30 min
7. Matters from the City Attorney
8. Matters from Mayor and Members of Council
9. Comment on Motions Made Under Matters
10. Decisions on Motions
11. Debrief
12. Adjournment

5 Hours

- March 5 City Council Meeting [Monday meeting] – Updated
  - OSMP Acquisition moved to public hearings on April 17
  - OSMP Water Line Disposal is a duplicate and has been removed
  - Continued 2<sup>nd</sup> reading of Ordinance 8234 regulating short-term rentals added to consent
  - CAC inquired if the time could be reduced for 30<sup>th</sup> and Pearl
  - Time for Commercial Linkage Fees increased to 90 minutes

1. Call to Order and Roll Call
2. Open Comment
3. Consent Agenda
  - A. [Prelim – Introduction, first reading and consideration of a motion to order published by title only an Ordinance to amend Chapters 6-14 “Medical Marijuana” and 6-16 “Recreational Marijuana” to adopt revisions recommended by the Marijuana Advisory Committee, and setting forth related details.](#)
  - B. [SS Summary on 2/27 ADU Dwelling Unit Update](#)
  - C. [Study Session Summary on 2/27 Affordable Housing Study Session](#)
  - D. [PLACEHOLDER Continued second reading and motion to adopt Ordinance 8234 updating the city’s code provisions regulating short-term rentals, by amending Chapter 10-1, “Definitions,” and Chapter 10-3, “Rental Licensing,” and setting forth related details](#)
  - E. [PRELIM - Continued Second reading and motion to adopt ordinance 8234 updating the city’s code provisions regulating short-term rentals, by amending Chapter 10-1 “Definitions,” and Chapter 10-3 “Rental Licensing” and setting forth related details.](#)
4. Call-Up Check-In
5. Public Hearings
  - A. [PRELIM Update on State Legislation and Opportunity to Revise Boulder’s 2018 State and Federal Legislative Agenda](#) 45 min
  - B. [PRELIM Motion to authorize the city manager to execute the 30+Pearl Joint Development Agreement in substantially the form in Attachment A of this memorandum and to approve the conveyance of the property at 2630 30th Street \(the Pollard Site\) subject to the terms of the agreement.](#) 60 min
6. Matters from the City Manager
  - A. [PLACEHOLDER for Commercial Linkage Fees Item](#) 90 min
  - B. [Downtown Boulder Retail/Vibrancy Study](#) 60 min
7. Matters from the City Attorney
8. Matters from Mayor and Members of Council
9. Comment on Motions Made Under Matters
10. Decisions on Motions
11. Debrief
12. Adjournment

5:15 Hours

- **March 20 City Council Meeting - Updated**
  - Cooperative Housing ordinance retitled to First reading potential modifications to cooperative housing ordinance
  - East Arapahoe Transit Plan Acceptance moved to a date to be determined
  - CAC believes the marijuana ordinance item will take longer than 30 min. There are industry representatives who want to address Title 9 restrictions on land use.
  - Broadband Item increased time to 90 minutes; CAC requested that staff contact NIST for research they have done on the topic of broadband.

1. **Call to Order and Roll Call**
2. **Open Comment**
3. **Consent Agenda**
  - A. [PLACEHOLDER First reading potential modifications to cooperative housing ordinance](#)
  - B. [PLACEHOLDER Study session summary for review of proposed focus areas, highlight topics and community engagement program for the 2018-19 Transportation Master Plan Update](#)
  - C. [PRELIM - Introduction, first reading, and consideration of a motion to order published by title only, Ordinance xxxx including potential modifications to the cooperative housing code provisions.](#)
4. **Call-Up Check-In**
5. **Public Hearings**
  - A. [Prelim - Second reading and consideration of a motion to adopt an Ordinance to amend Chapters 6-14 "Medical Marijuana" and 6-16 "Recreational Marijuana" to adopt revisions recommended by the Marijuana Advisory Committee, and setting forth related details.](#) **30 min**
  - B. [PLACEHOLDER for Broadband Item](#) **90 min**
6. **Matters from the City Manager**
7. **Matters from the City Attorney**
8. **Matters from Mayor and Members of Council**
  - A. [Consideration of a motion to approve the 2018 annual board and commission appointments](#) **60 min**
9. **Comment on Motions Made Under Matters**
10. **Decisions on Motions**
11. **Debrief**
12. **Adjournment**

**4:00 Hours**

- April 3 City Council Meeting - Updated
  - Added General Fund Capital Prioritization from February 20

1. Call to Order and Roll Call
2. Open Comment
3. Consent Agenda
4. Call-Up Check-In
5. Public Hearings
6. Matters from the City Manager
  - A. [General Fund Capital Prioritization](#) *45 min*
  - B. [PLACEHOLDER Bears and Trash](#) *? min*
  - C. [PLACEHOLDER IPM](#) *? min*
7. Matters from the City Attorney
8. Matters from Mayor and Members of Council
9. Comment on Motions Made Under Matters
10. Decisions on Motions
11. Debrief
12. Adjournment

**4. Other**

A. Reminders

B. Pending Items

- Clerk's office continues to work with City of Longmont to plan April 26 joint meeting
- Clerk's office is working on scheduling breakfast or dinner meeting with City of Lafayette

C. Council Emails (from Daily Download Emails)

**January 12**

- Appearance Request: 1
- City Staff: 1
- City Planning – Hogan Pancost: 1
- Climate Action: 1
- Council Matters: 1
- Elections: 1
- Marijuana: 1
- Muni:1

**January 16**

- Appearance Request: 1
- Boulder Creek: 1
- Broadband: 2
- City Planning – CU Boulder South: 1

- City Planning – Hogan-Pancost: 3
- City Matters/Council Matters: 8
- Civic Area: 2
- Homeless: 3
- Housing: 15
- Noise: 1
- OSMP: 3
- Parks and Rec: 1
- Pollution: 1
- Prairie Dogs: 1
- Snow: 1
- STR's: 27
- Transportation/Travel/Traffic: 4
- Uni Hill Issues: 1

#### **January 17**

- Boards and Commissions: 1
- Broadband: 1
- City Planning – CU Boulder South: 1
- City Planning – Hogan-Pancost: 2
- City Matters/Council Matters: 2
- Climate Action: 1
- Energy -- Muni: 1
- Housing: 8
- Library: 1
- Public Health: 1
- Prairie Dogs: 1
- Transportation/Travel/Traffic: 2

#### **January 18**

- City Planning – Hogan Pancost: 2
- Council Matters: 4
- Elections: 2
- Homeless: 1
- Marijuana: 1
- Energy – Muni: 1
- OSMP: 2
- STR's: 3
- **Lodge at 1228 Jay Street: Council Member Morzel followed up with David Young to encourage him to submit to the city the requested information in order to speed up the process**

#### **D. NovusAGENDA Update**

Working with vendor on system modifications to address council concerns.

If you have not responded to Lynnette's December 1 email, we would like your feedback on the following:

1. What features of the old system worked well?
2. What were the challenges of the old system?
3. What features of the Novus system work well?
4. What are the challenges of the Novus system?

**CAC adjourned at 8:50 a.m.**