

COUNCIL AGENDA COMMITTEE Summary
Monday, January 29, 2018

CAC convened at 8:01 a.m.

Present: Mayor Jones, Mayor Pro Tem Brockett, Council Member Morzel, City Manager Brautigam, City Attorney Carr, Deputy City Attorney Gehr, Deputy City Manager Ange, City Clerk Beck, Deputy City Clerk Leatherwood, Assistant to the City Manager Burnette, and Administrative Specialist III Marshall.

Housing Policy and Planning Manager Jeff Yegian and Development Review Manager Charles Ferro joined to answer questions.

1. Preliminary Agenda Review – Tuesday, February 6, 6 p.m.
Chambers set up: regular council meeting format

Feb 6 Meeting Agenda

Item 3F- IGA with Boulder County regarding the TIP Funds

CAC asked for clarification regarding voting structure when compared to smaller neighboring communities. Staff will send an update.

Item 3G- Ordinance 8236- Supplemental Appropriations for the Community Culture Tax

CAC asked that the extra revenue expected from the sugar-sweetened beverage tax be more clearly detailed in the memo. CAC asked the height of the new radio infrastructure towers.

Item 5A- Ordinance 8233- Violet Annexation Agreement, zoning and site review

Council members Morzel and Brockett had several questions related to density, affordable housing and process. Council member Morzel indicated that she would send her questions to the Hotline for staff's response.

Items 5B and 5C- Ordinance 8232 – Sales and Use Tax Definitions and Ordinance 8237- Revenue and Taxation

CAC asked that the staff presentation be 1-2 slides. City attorney confirmed that these items were not substantive changes.

Item 6A- Nod of Five for Boulder Reservoir Building Height

CAC asked that the memo clearly state that the new building will be shorter than the existing building

Item 6B- Update on the Cooperative Housings Ordinance

The time for this item was increased to 90 minutes. CAC asked for minor edits to the memo.

2. CAC Scheduling Items

- A. Items from Staff

- Schedule first and second readings of Housing Advisory Board ordinances – **approved for February 20 and March 5**
- Staff requests to move the downtown retail and vibrancy study to March 20 as the requested action is to accept the downtown retail/vibrancy study findings and approve

the implementation plan. We believe we will need 60-90 minutes for this item. Staff suggests broadband move to move to April 3rd. – **Approved**

B. Items from Mayor and Members of Council

- Housing Advisory Board interviews scheduled for Monday, March 19. All board and commission interviews will be recorded and made available to council members for viewing. The application for this board will be available no later than February 2, and recruitment will remain open until 5 p.m. on March 2. Clerk's office will follow up with members of the public who expressed interest in this board.
- CAC received a request from Mary Young to schedule a nod of five to direct staff to work on a change to an ordinance that requires 14-day notice prior to certain religious ceremonies. Staff explained that there are two issues and that staff is working on them. The 14-day requirement is in an agreement between the city and certain tribes for ceremonial use of open space. The city's workplan already includes a process to revisit that agreement. Staff recommends that the process be permitted to address that agreement as part of an overall process. The second issue is fires on private property that may violate the fire code. City staff will be meeting with the resident and attempting to find a supportive solution that also protects the community from fire danger.
- Mayor Jones asked for clarification on the climate change litigation from the City Attorney. CAO will send out a confidential memo with updated information regarding potential costs and risk.
- CAC indicated that the Chautauqua board would like to come before council and give an update. CAC indicated this could possibly be at a study session or through an Information Packet item. Staff will consider the best way for this information to be presented.
- Council Member Young requested that council's top 5 priorities be listed on the first page of the weekly CAC packet. After council approves the February 20 city manager report from the retreat, the priorities will be listed on the CAC materials.

C. Items from Boards and Commissions – None

3. Information Packet and Calendar Review

A. Current Information Packet – January 25, 2018

- Update on Occupancy Enforcement

B. Study Sessions

- **February 13**
Public Participation Training - divided into 3 parts:
Part 1- Public participation principles and how they relate to Boulder - 60 min
Part 2- Linking the principles to our engagement framework - 60 min
Part 3- Linking the engagement framework and to an emerging issue such as "large lots"

C. Meetings

- **January 30 lunch with Boulder County Commissioners** (Six council members have accepted the appointment for this meeting) - In reviewing the agenda for the joint meeting with the county commissioners, we learned that our staff had raised the topic

of discussing the composting and C&D facility at this meeting with county staff members. The topic was not added because the county advised that Commissioner Elise Jones would have to leave the room for the conversation. **We would ask that CAC remove composting and C& D as a topic** on the agenda for the meeting. Staff will be available to answer questions if it does come up. – **Approved.** **Council Member Morzel wanted to make sure that the composing and construction & demolition issues move forward this year, but she is fine with removing them from this agenda.**

Additionally, based on conversations between Karen Rahn, Robin Bohannon and Frank Alexander, **we would like to remove homelessness from the agenda.** These staff members will be there to answer questions if any arise. – **Approved.**

Agenda topics include:

- Update regarding coordination for the Iris-Broadway/Alpine-Balsam planning
 - Staff will be present
- Potential Library District
 - Library Director David Farnan will be present
- Retreat update and identified priorities
 - Mayor Jones will provide this update
- Update on Regional Housing Strategy

February 20 City Council Meeting

- **Add First Reading Housing Advisory Board ordinance to consent**
- **Reduce public hearing on supplemental appropriations from 30 to 10 minutes**

• **March 5 City Council Meeting**

- **Public Hearing item order has changed:**
 1. **Second Reading of Housing Advisory Board Ordinance - 30 min**
 2. **30th and Pearl Joint Development Agreement**
CAC asked staff to please include the tax credits in the memo
 3. **Update on State Legislation**
- **Moved Downtown Boulder Retail/Vibrancy Study to March 20 and increased time to 90 minutes**

• **March 20 City Council Meeting**

- **Declaration of 40th Anniversary of the Boulder Boulder-**
CAC asked if staff would invite Steve Bosley
- **Item 5A- Second Reading Ordinance for Marijuana Advisory Panel Revision**
Recommendations - time increased to 45 min
- **Discussion of Community Broadband moved to April 3**
- **Added Downtown Retail Vibrancy Study for 90 min**

• **April 3 City Council Meeting**

- **Added Community Broadband for 90 min**
- **Assigned 30 min for Bears and Trash item**
- **Increased Integrated Pest Management (IPM) item to 60 minutes**

4. Other

A. Reminders

B. Pending Items

- Clerk's office continues to work with City of Longmont to plan April 26 joint meeting

Possible discussion topics include:

- Community Broadband
- Public Engagement
- Municipal Utility and Carbon Reduction

- Clerk's office is working on scheduling breakfast or dinner meeting with City of Lafayette
 - **Would CAC prefer to go to Lafayette, or have them come here?**
 - **Lafayette has asked what potential topics may be on the Agenda?**
CAC requested to go to Lafayette, possibly as an evening event with a brief community tour. Topics of discussion could include:
 - Arts Program
 - Inclusivity
 - Affordable Housing
 - Oil and Gas Issues

C. Council Emails (from Daily Download Emails)

January 19

- Broadband: 1
- City Planning – Hogan Pancost: 2
- Council Matter: 2
- Homeless: 1
- Open Space: 4
- Police: 1

January 22

- Bicycling: 1
- City Planning: 1
- Council Matters: 2
- Elections: 1
- Homeless: 2
- Housing: 1
- Library: 1
- OSMP: 8
- Snow: 2

January 23

- Alpine Balsam: 1
- Broadband: 2
- City Planning: 1
- Climate Change 1
- Homeless: 18
- Housing – Housing Advisory Board: 19
- Muni: 2

January 24

- Alpine Balsam: 1
- Bicycling: 1
- CEDAW: 1
- Homeless: 5
- Muni: 1
- Oil and Gas: 1

- OSMP: 5
- Sister Cities: 1
- Snow: 1
- STR's: 1
- Traffic: 1

January 25

- City Planning: 1
- City Planning – Hogan Pancost: 1
- City Staff: 1
- Homeless: 1
- Housing 4
- Marijuana: 1
- OSMP: 1
- Recycling: 1
- Snow: 1

D. NovusAGENDA Update

The staff project team continues to work on internal configuration and council system modification requests. When there are action updates, we will include the update on the CAC agenda.

Additionally, staff is convening an internal group to re-examine our business processes.

CAC adjourned at 9:03 a.m.